

## SYLLABUS FOR THE POST OF LAW OFFICER

### PART - I

#### **A : 50 MARKS**

- (a) Drafting Affidavit
  - (i) District Court
  - (ii) High Court
  - (iii) Supreme Court
- (b) Drafting of SLP (Special Leave Petition) Writ Petition / Plaint including preparation of brief synopsis of a particular case along with points for consideration and the relevant law as applicable.

#### **B : 50 MARKS**

- (c) Contempt of Court's Act
- (d) Principles of Interpretation of Statutes.

#### **C : 50 MARKS**

- (e) Drafting Written Statement, Affidavits in Opposition and Rejoinder Affidavits.
- (f) Drafting of
  - (i) Sale Deed
  - (ii) Contract Agreement

### Part II

#### **A : 50 MARKS**

- (a) Administrative law
- (b) Constitution of India
- (c) CPC/CrPC/Evidence Act
- (d) Indian Contract Act
- (e) Distribution of State Largesse/ Tender matters – Legal position thereon
- (f) Public Premises (Eviction of unauthorised occupants) Act

#### **B : 50 MARKS**

- (g) Family Law
- (h) Service Law (Appointment/Promotion / Transfer /Department Proceeding Pension)  
Position of Law in the above.

#### **C : 50 MARKS**

- (i) Meghalaya (Service, Appeal and Discipline) Rules
- (j) Arbitration and Conciliation Act, 2016

### Part III

English – Essay & Precis writing – 100 MARKS.